



RESEARCH  
AND ENGINEERING

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3030

JUL 18 2016

MEMORANDUM FOR DIRECTOR, TEST AND EVALUATION OFFICE, DEPUTY UNDER  
SECRETARY OF THE ARMY  
DEPUTY, DEPARTMENT OF THE NAVY TEST AND  
EVALUATION EXECUTIVE  
DIRECTOR OF TEST AND EVALUATION, HEADQUARTERS, U.S.  
AIR FORCE  
TEST AND EVALUATION EXECUTIVE, DEFENSE  
INFORMATION SYSTEMS AGENCY  
DIRECTOR FOR TEST, MISSILE DEFENSE AGENCY

SUBJECT: Test and Evaluation Key Leadership Position Joint Qualification Board – Call for  
Candidates

Reference: Under Secretary of Defense for Acquisition, Technology, and Logistics  
Memorandum, “Key Leadership Positions and Qualification Criteria,” November 8,  
2013 (copy attached)

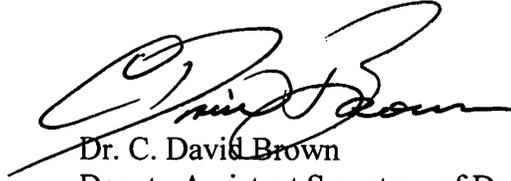
I am pleased to announce the third annual Test and Evaluation (T&E) Chief  
Developmental Tester Key Leadership Position (KLP) Joint Qualification Board as directed in  
the Reference (Attachment 1). Chief Developmental Tester positions for Major Defense  
Acquisition Programs and Major Automated Information System programs are designated as  
KLPs. The Joint Qualification Board will consider Defense Acquisition Workforce applicants to  
identify a pool of T&E Level III–certified personnel who are ready to fill the Chief  
Developmental Tester KLPs based on their training, education, and experience.

Each applicant must complete an application (Attachment 2) in accordance with the  
instructions (Attachment 3). Application packages must be submitted electronically by the  
applicants or their Component to the Director, Human Capital Initiatives (HCI) at  
KLPQualification@hci.mil, no later than October 24, 2016. HCI will then forward the  
applications to the T&E KLP Joint Qualification Board for consideration.

The board will meet on December 6, 2016, to review applications and identify personnel  
who will join the pool of individuals deemed qualified to fill Chief Developmental Tester  
positions. Subsequent boards will meet at least annually to add personnel to the pool. In  
addition to the requirements contained in the Reference, the application addresses T&E-specific  
requirements (Attachment 4), which will also be used as criteria to determine qualification. An  
individual’s qualification status continues in effect as long as the individual remains current with  
Defense Acquisition Workforce Improvement Act continuous learning points in the T&E career  
field.

After the Joint Qualification Board's activity concludes, HCI will notify candidates and their appropriate Component personnel of the board's determination and will also report results to the Under Secretary of Defense for Acquisition, Technology, and Logistics.

I am eager to convene the third T&E KLP Joint Qualification Board, which will enhance the professionalism of our career field by identifying well-qualified individuals who can serve in these vital and demanding KLPs. Questions related to application submission should be directed to HCI, 703-805-3761, KLPQualification@hci.mil. My point of contact for the Joint Qualification Board is Mr. Thomas Simms, 703-697-4812, thomas.w.simms2.civ@mail.mil.



Dr. C. David Brown  
Deputy Assistant Secretary of Defense for  
Developmental Test and Evaluation

**Attachments:**

As stated

**cc:**

Army Director, Acquisition Career Management  
Navy Director, Acquisition Career Management  
Air Force Director, Acquisition Career Management  
Fourth Estate Director, Acquisition Career Management