



RESEARCH  
AND ENGINEERING

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

3030 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3030

AUG 10 2015

MEMORANDUM FOR TEAM LEAD, PRODUCT ASSURANCE AND VALUE  
ENGINEERING, G3-4, US ARMY MATERIAL COMMAND  
DIRECTOR, ACQUISITION CAREER MANAGEMENT OFFICE,  
US NAVY  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE FOR  
SCIENCE, TECHNOLOGY, AND ENGINEERING  
EXECUTIVE DIRECTOR, ENGINEERING AND ANALYSIS,  
DEFENSE CONTRACT MANAGEMENT AGENCY  
EXECUTIVE DIRECTOR, QUALITY ASSURANCE,  
DEFENSE CONTRACT MANAGEMENT AGENCY  
CHIEF, TECHNICAL AND QUALITY ASSURANCE DIVISION,  
DEFENSE LOGISTIC AGENCY  
DIRECTOR, QUALITY, SAFETY, AND MISSION ASSURANCE,  
MISSILE DEFENSE AGENCY

SUBJECT: Joint Qualification Board for Program Lead, Production, Quality, and Manufacturing  
Key Leadership Positions – Call for Candidates

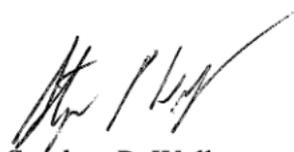
I am pleased to initiate the Joint Program Lead, Production, Quality, and Manufacturing (PL, PQM) Key Leadership Position (KLP) Qualification Board as directed in the USD(AT&L) Key Leadership Positions and Qualification Criteria November 2013 Memo (Attachment 1). PL, PQM positions for Major Defense Acquisition Programs and Major Automated Information System programs are designated as KLPs, when necessary. The Qualification Board will consider Defense Acquisition Workforce applicants to identify a pool of personnel who are ready to fill the PL, PQM KLPs based on their training, education, and experience. All the qualification requirements are described in the attachments to this memorandum.

Each applicant must complete an application (Attachment 2) in accordance with the instructions (Attachment 3). Application packages must be submitted electronically by the applicants, or their Component, to the Director, Human Capital Initiatives (HCI) at [KLPQualification@dau.mil](mailto:KLPQualification@dau.mil) no later than January 8, 2016. HCI will then forward the applications to the Joint PL, PQM KLP Qualification Board for consideration. Incumbent PL, PQMs are not required to apply, but must meet KLP requirements as described in the Attachment 1.

The initial Joint PL, PQM KLP Qualification Board will be held on January 28, 2016. Subsequent boards will meet at least annually. In addition to the requirements contained in the Reference, the application addresses PQM-specific requirements (Attachment 4), which will also be used as criteria to determine qualification. Once qualified, qualification status continues in effect as long as the individual remains current with Defense Acquisition Workforce Improvement Act continuous learning points in the PQM career field.

Upon conclusion of the Board's review, the Joint PL, PQM KLP Qualification Board will notify candidates and their appropriate Component personnel of the Board's determination and will also report results to the Under Secretary of Defense for Acquisition, Technology, and Logistics.

I am eager to convene the first Joint PL, PQM KLP Qualification Board, which will enhance the professionalism of our career field by identifying well-qualified individuals to serve in these vital, demanding, and prestigious KLPs. Questions related to application submission should be directed to HCI, 703-805-3761, [KLPQualification@dau.mil](mailto:KLPQualification@dau.mil). My point of contact for the Qualification Board is Ms. Aileen Sedmak, 703-695-6364, [aileen.g.sedmak.civ@mail.mil](mailto:aileen.g.sedmak.civ@mail.mil).



Stephen P. Welby  
Deputy Assistant Secretary of Defense  
Systems Engineering

Attachments:  
As stated

cc:  
Air Force Director, Acquisition Career Management  
Army Director, Acquisition Career Management  
4<sup>th</sup> Estate Director, Acquisition Career Management  
Director, Human Capital Initiatives